**2022-2023 Innovation Grant Application**

The Junior League of Washington (JLW) makes a difference in the community through financial and volunteer support of programs that support **pathways to opportunity through education, professional and financial development, and capacity building.**

**For the 2022-2023 League Year, one Innovation Grant of up to $15,000 will be awarded to fund a new or pilot program aimed at filling gaps in education, professional development, and/or financial development in our community.**  The Innovation Grant is designed to stimulate and financially support creative and data-driven solutions to unmet and/or under met community needs.

**Innovation Grant applications must be submitted no later than Wednesday, October 12, 2022 at 5pm EST via the web form at** [**https://www.jlw.org/grants**](https://www.jlw.org/grants)**.** Late or incomplete applications cannot be accepted. *Following an internal review and recommendation process and a vote by the full JLW membership, successful applicants will be notified in May 2023.*

For consideration for any Junior League of Washington grant, an applicant must:

• Be a 501(c)3 organization with a valid EIN number;

• Be located in the greater Metropolitan Washington, D.C. area;

• Present a program in alignment with JLW’s mission, specifically “improving communities through the effective action and leadership of trained volunteers;”

• Address a clear unmet need within the organization and/or the community; and

• Demonstrate that JLW funds will have a significant financial impact.

This grant opportunity is open to all community nonprofit organizations, including JLW Community Placement Partners.

**INTRODUCTORY INFORMATION:**

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| **Legal Business Name:** *As shown on 501(c)(3) letter* | **Valid Employer Identification Number (EIN):** |
| **Website Address:**  **Program Location (City, State):** | **Name of Program for which you seek funding:** |
| **Total Annual Organization Budget:** | **Total Annual Budget for the program that the Innovation Grant will support:** |

**APPLICATION CHECKLIST**

To submit your application, complete all fields of the web form, the application narrative, and include the required appendices listed below. **Applications must be submitted via the web form no later than** **Wednesday, October 12, 2022 at 5pm EST**. Late or incomplete applications cannot be accepted. Please email questions to [GrantsAndVolunteers@JLW.org](mailto:GrantsAndVolunteers@JLW.org).

Check each item on the list below to indicate that you have included the following appendices in your application before submitting your completed application via the web form. Please adhere to the naming convention before uploading each document individually.

A. Application Checklist and Narrative

* Save as: “Organization Acronym or name.IG22” (For example: “JLW.IG22”)

B. Letter from the Internal Revenue Service stating your organization is tax-exempt under Section 501(c)(3) of the Internal Revenue Code and is classified as “not a private foundation” under Section 509(a) of the same code

* Save as: “Organization Acronym or name.501c3” (For example: “JLW.501c3”)

C. Most recently filed Form 990

* Save as: “Organization Acronym or name.990” (For example: “JLW.990”)

D. Most recent audited financial statements and the management letter

* Save as: “Organization Acronym or name.FS” (For example: “JLW.FS”)

F. Current annual budget for the organization

* Save as: “Organization Acronym or name.AB” (For example: “JLW.AB”)

G. Current annual budget for the program(s) receiving funding

* Save as: “Organization Acronym or name.PB” (For example: “JLW.PB”)

If any of the information on the checklist is not available for your organization, please explain below:

SIGNATURE OF EXECUTIVE DIRECTOR OR PRESIDENT OF THE BOARD:

The signature is mandatory. Applications without the proper signature will not be accepted.

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SIGNATURE DATE

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TITLE

**APPLICATION NARRATIVE**

*All responses are limited to 150 words.*

**SECTION I: PROGRAM STRATEGY**

**Give a brief summary of your organization’s mission and activities, including its founding date.**

**Describe the program(s) for which you are seeking JLW funding. Please include the program’s goals, scope, and notable accomplishments (outcomes).**

**Describe the clientele to be served by this program. How will you promote your program to participants, and how will participants be selected?**

**How many participants do you anticipate this program serving in 2023? How many participants do you anticipate this program serving annually in future years?**

**How will you measure program success? What measurement tools will be used, and what data will be gathered to demonstrate the program’s results? Please share key metrics that will be used to assess the program’s impact.**

**What partnerships does your organization have established with other organizations (for-profit and non-profit) for ongoing community support? Please describe the nature of each collaboration.**

**SECTION II: FUNDING**

**Describe how your organization plans to utilize the Innovation Grant. Please provide metrics for the anticipated impact of this grant, including and beyond the number of program participants to be served.**

**Specify how your organization will spend the Innovation Grant (maximum $15,000) by giving details about the key line-item expenditures you have planned. Please be specific when describing the amount and use of funding.**

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| --- | --- | --- | --- |
| EXPENSE | QUANTITY | TOTAL COST | JLW P.G. Portion |
| EXAMPLE: EARLY CHILDHOOD LITERACY PACKETS AND WORKBOOKS | 1,000 Packets for 1,000 participants @ $4 per packet | $ 4,000 | $ 1,000 |
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TOTAL: \_\_\_\_\_\_\_

**Please describe your organization’s sources of funding (including fundraisers, government grants, corporate and individual donations, client fees, etc.). How will you sustain this program? Please be as specific as possible.**

**Is there anything else you would like to share with us about your organization or program that has not been covered in another section of the application?**

**How did you hear about the Innovation Grant application?**